

**MAULANA AZAD NATIONAL URDU UNIVERSITY
HYDERABAD**

UNDERTAKING

(As applicable to Group A Officers & Non-Teaching Staff)

1. I hereby undertake that any excess payment made that may be found to have been made as a result of incorrect fixation of pay in the revised scales or grant of inappropriate pay band/grade pay or any excess payment detected in the light of discrepancy noticed subsequently will be refunded by me to the institution either by adjustment against future payments due to me or otherwise.

2. I also undertake that the dues arising from the erroneous pay fixation if any, at a later date, due to re-fixation of the provisional pay fixation subsequently will be refunded by me to the Institution either by adjustment against future payments due to me or otherwise.

3. I fully understand that as per para no.2 (iv) of MHRD letter No. 19-62/2017 CU.Cdn dated 02nd January, 2018 and UGC Letter No.11-1/2017(CU) dated 18th January, 2018, MANUU is required to meet 30% or any lesser amount from its internal resources and the matter for waiving off the above condition is still pending with the UGC for final decision. I further undertake that the extension of revised Pay Scales under 7th CPC and release of arrears etc., by the University shall be subject to the outcome of the final decision by the MHRD/UGC in this regard and the University is authorised to refix the pay and effect recovery accordingly.

Signature: _____

Name: _____

Designation: _____

Date: _____

Counter Signature of
Head / Incharge
Section / Department